



BINCHE ADMINISTRATION OFFICE
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BINCHE WHUT'EN

Employment Opportunity: **O & M FireSmart Coordinator**
Full-time employment, 2-year term with the option of renewal

Position Overview:

The FireSmart Coordinator will provide specialized support in wildfire prevention, mitigation, and preparedness through community education, FireSmart assessments, and wildfire risk reduction activities. This position will bring support to the Operations & Maintenance Manager, be the main point of contact for the *Binche Whut'en FireSmart and Mitigation Project*, be integral to the O & M team, and a lead in the development of community fire protection and emergency services.

Key Areas of Responsibility:

- Coordinate FireSmart activities through community events, FireSmart Days and local engagement activities.
- Facilitate FireSmart and wildfire risk reduction initiatives, such as Fuel Management Demonstration Project, home and infrastructure assessments, and promoting X-training participation to support the development of firefighters, technical personnel, and emergency responders.
- Coordinate the establishment of a Community FireSmart and Resilience Committee (CFRC) to engage with wildfire and mitigation specialists, wildfire protection and emergency agencies, as well as neighbouring Nations to exchange knowledge and develop a coordinated approach to wildfire resilience and emergency response in the area.
- Act cooperatively with the O & M Manager as a resource person for the Chief Executive Officer and the community as it relates to fire prevention, wildfire mitigation, and fire and emergency preparedness.
- Oversee all FireSmart activities such as the Fuel Management Demonstration Project, the assessments of homes and infrastructure, record keeping and reporting on the outcomes of activities, ensuring that FireSmart principles are applied to keep homes, life and animals safe.
- Conduct FireSmart home and infrastructure assessments.
- Participate in the revitalization of traditional and cultural practices that reduce the risk of wildfire, regenerate the land and the life that it supports.
- Engagement with neighbouring nations, ministry representatives and the agencies as it relates to wildfire and emergency preparedness to ensure a coordinated response for our area.

What You will bring to the Position:

- A diploma in an area related to the work of Binche Whut'en Operations and Maintenance, infrastructure and building maintenance and Trades.
- Two years of related leadership experience, including supervisory, facilitation, and project management experience.
- Knowledge of fire prevention, FireSmart principles, and emergency preparedness programs.
- Completion of FireSmart 101 and the Wildfire Risk Reduction Course
 - Free/online: <https://firesmartbc.ca/events/category/course/>
- Working knowledge of Microsoft and social media applications.
- Valid Class 5 driver's license and driver's abstract.
- Preference will be given to qualified Binche Whut'en members living in the community.

Benefits:

Competitive salary based on experience with benefits and pension package.

Application Deadline: MARCH 17, 2025

Please submit your resume along with a cover letter outlining the skills and experience you bring to the position and how your qualifications will contribute to your success in this role.

Send your application to:

Dwayne Martin, Employment & Training E: naturalresources@binche.ca P: 250-648-3232

Thank you for your interest in this position. Only those selected for an interview will be contacted.