

BAND MANAGER REPORT

TO: Binche Whut'en Chief and Council
 FROM: Kelley M. Williams, Band Manager
 DATE: September 8, 2020

BINCHE WHUT'EN PRIORITY TASK LIST

Project	Responsibility	Status	Date	Expected Date
Election Code	D. Martinson	Complete	30.09.2019	
Health Department	K. Williams	Complete	01.04.2020	
Comprehensive Community Plan	K. Williams	RFP placed and awarded	In Progress	01.10.2020
Terms of Division	Chief and Council with Legal Support	In Progress		
Membership Code	D. Martinson Re-assigned to K. Williams	Complete	Final Draft	01.09.2020
Bylaws (Tax etc.)	K. Williams	Complete		01.09.2020
Lease Agreements Lease Land and Water Line	AANDC Daryl Adam 604-364-2859	In Progress		Unknown
O & M - Solid Waste, Garbage Truck	K. Williams	Complete		01.09.2020
Nezul Be, JPRF Boards Chief has to reappoint the individuals at these tables.	K. Williams	Complete Letters sent Chief to appoint 2 elected officials to the seat/alternate	Complete See Note	08.09.2020
Governance Policy	K. Williams	Complete	Amended – Final Draft	07.02.2020
Finance Policy	K. Williams	Complete		01.12.2019

PROGRAM REPORTS

Social and Community Development

BRIEF: Welcome Dawn Morris to the position of Social and Community Development Coordinator. Dawn will take the lead on social development, education and employment and training programs.

Health

BRIEF: The Health department will submit monthly reports to the Band Manager for the Council to review.

Membership

BRIEF: Two new transfer requests came in and will be reviewed by Council July 7, 2020. Previous transfers may be processed in 6 – 8 months according to Stephen Chung of AANDC.

Operations

BRIEF: O&M is working reduced hours to fit the budget. Ongoing O&M such as water, waste water, lagoon, garbage and grounds keeping and maintenance have been performed on a schedule and in good time. Operations also assists with housing, the staff hours are carefully captured so that housing repairs etc., are sent to the Binche Keyoh Society for payment and the band administration only pays out band O&M hours. Timothy Haskell has resigned as the tuck driver and he has been replaced by Alexander Tom.

NEXT STEPS:

Solid Waste and Recycling

Received and signed the GHD *Concept Memo* and received verification of sponsorship. This Agreement which will provide Binche Whut'en with:

1. A new custom outfitted garbage truck (F350 or F550) – 100% paid for
2. Custom trailer with hydraulic ramp – 100% paid for
3. Custom bins for curbside sort of recycling – 100% paid for
4. Training for staff members for 1 year – 100% paid for
5. Wages for staff members for 1 year – 100% paid for
6. Ongoing mentorship and support
7. After the first year we will work with Municipal Type Services (MTSA) in which 80% of wages and training for this program will be reimbursed.

Language and Culture

Proposal submitted in 2019 to preserve our language and culture was approved. First step is interviewing Elders and capturing their stories and language to preserve for future generations. Second steps will involve meaningful interaction between Elders and Youths as youth can learn from the Elders. Paul Haskell will be taking the lead on the interviews with his expertise in audio/video equipment,

O&M Staff Training

All MTS training and testing is suspended until further notice

Lease Lands

BRIEF: Contacted Daryl Adam our assigned ISC contact in Lands and Lease Management. He will confirm if the work has started on the new leases. Requested the template so staff can get this process started. This request was refused and we will have to wait up to 8 months for ISC to complete this work. Councillor Morris and the Band Manager have access to the ILRS now and will try to piece a comprehensive report together for Council.

Finance

BRIEF: Our finance manager Norman Alexis reports monthly for council review.